



FIG RHYTHMIC GYMNASTICS INTERNATIONAL TOURNAMENT
GUADALAJARA - (ESP)
03 – 05 JUNE 2016
INDIVIDUALS JUNIOR



DIRECTIVES

Event ID: 14737

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Spain has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Rhythmic Gymnastics (RG)
HOST FEDERATION	Royal Gymnastics Spanish Federation Real Federación Española de Gimnasia (RFEG) Address: Ferraz, 16, 7º dcha. 28008 Madrid. SPAIN Contact person: Isabel Pagan Tel: +34915401078 Fax: +34915400990 e-mail: rfeg@rfegimnasia.es / isabelpagan@rfegimnasia.es website: www.rfegimnasia.es
LOCATION	Guadalajara, Castilla la Mancha, Spain
DATE	From 03 to 05 June 2016
VENUE	Pabellón Multiusos Guadalajara Avda. del Vado 13, 19005. Guadalajara - Spain Tel: +34 949880600 Fax: +34 949887009 e-mail: info@pdmgu.com website: http://www.pdmgu.com/ Competition hall: 1000m2; seats for 5000 places. Training hall: Cover tent with capacity for 4 floors. Warm up area: Cover tent with ballet bars and RG carpet Events: National Championships RG 2015; 2014 and 2013. Spanish Cup and club competition Artistic Gymnastics 2014
APPARATUS SUPPLIER	Gymnova - Ref. 6667 London
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>
FEDERATIONS	The Organizing Member Federation will invite all Member Federations

INVITED	according to the following principles: all FIG member federation in good standing.															
AGE LIMITS	RG: Junior:13-15 (individuals) With valid FIG licence															
JUDGES AND JURIES	All judges must have a current valid FIG brevet at the time of the event.															
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Provisional registration</td> <td>05 February 2016</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration:</td> <td>05 April 2016</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>05 May 2016</td> <td>(4 weeks prior to the event)</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional Registration</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table> <p>Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.</p>	Provisional registration	05 February 2016	(4 months prior to the event)	Definitive registration:	05 April 2016	(2 months prior to the event)	Nominative registration	05 May 2016	(4 weeks prior to the event)	Fine for missing or late Provisional Registration	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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ENTRY FEES	The non-reimbursable cost for the Entry Fee is: <ul style="list-style-type: none"> • Euro 25.00 per gymnast • Euro 50.00 per other participants (head of delegation, coaches, doctor, physiotherapist, etc) 															
ACCREDITATION	<p>Accreditation of all delegations will take place at their arrival in the Sport Hall. Heads of delegation or coach have to check the names of their own delegation members, hotel reservation; they also have to effect all necessary payments.</p> <p>Heads of delegation have to bring to accreditation office:</p> <ul style="list-style-type: none"> • passports of all members of the delegation • a CD with the national anthem and the national flag • 10 copies of each fiche for individual D • 2 copies of CDs with music for the programs (each gymnast) • air tickets of all members of the delegation • licence of each gymnast • Certification of insurance for all delegation members covering illness, accidents, repatriation. <p>In order to speed accreditation procedures, please send to the LOC a photo of each member of the delegation (in electronic format or passport photo) together with the nominative registration.</p> <p>Note: Photos taken upon arrival shall be charged to the National Federations at a cost of 15€ each.</p> <p>Accreditation card is personal for each of the delegation members. Accreditation card wearing is required at all times of the event.</p>															
EVENT FORMAT	All around competition Junior Individual according UEG competition programme															
PROVISIONAL SCHEDULE	01 June: Arrival of the Delegations 02 June: Podium Training. Technical Meeting 03 June: Competition I: All Around competition 2 apparatus Opening Ceremony 04 June: Competition I: All Around competition 2 apparatus 05 June: Competition III Apparatus final for the best 8 in each apparatus 06 June: Departure of Delegations															
EVENT MANAGER	Sergio García Alcázar: email: sgarcia@rfegimnasia.es															

	Mobile: +34607160014
MEDICAL SERVICES	<p>The Organizing Member Federation will provide a first medical aid service, a doctor and emergency medical transportation in the competition area</p> <p>OFFICIAL HOSPITAL: Calle Donante de Sangre s/n, 19002 Guadalajara. Tel: +34 949 20 92 00</p>
VISA	<p>Please verify immediately with your travel agent or the Spain Embassy or Consulate in your country if a visa is required for your travel to Spain. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 5 May to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 15€ per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by 5 May 2016</p>
LOCAL TRANSPORTATION	<p>The LOC will provide free local transportation for all participants from/to Madrid airport as well as from/to the hotel and the Competition, Training, and Warm-up Halls. Arrival airport: Madrid Barajas (30 min distance to Guadalajara).</p>
ACCOMMODATION AND MEALS	<p>TRYP Guadalajara Hotel **** - Guadalajara Avda. Eduardo Guitián, 7 (Autovía A2 Salida 55) Guadalajara 19002 - España Tel: (34) 949 209300 Fax: (34) 949 226410 e-mail: tryp.guadalajara@melia.com website: http://www.melia.com/es/hoteles/espana/guadalajara/tryp-guadalajara-hotel/index.html</p> <p>The costs per person/night in this first Hotel are as follows:</p> <ul style="list-style-type: none"> • 130€ (single room, full board) • 100€ (double room, full board) <p>HOTEL AC Guadalajara **** Avda. del Ejército, 6 Guadalajara 19004 España Tel: (34) 949 248370 Fax: (34) 949 248371 website: http://www.espanol.marriott.com/hotels/travel/madgu-ac-hotel-guadalajara/</p> <p>The costs per person/night in this Hotel are as follows:</p> <ul style="list-style-type: none"> • 130€ (single room, full board) • 100€ (double room, full board) <p>Low Cost Hotel</p> <ul style="list-style-type: none"> • 100€ (single room, full board)

	<ul style="list-style-type: none"> • 80€ (double room, full board) <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 15 April 2016 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The costs for the accommodations must be paid to the LOC by 16 May 2016.</p>																						
CANCELATION POLICY	<p>Cancellation/Reimbursement Policy:</p> <p>50% of Accommodation and meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.</p>																						
FINAL BANQUET	Free for all accredited persons																						
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: RG Guadalajara JR 2016.</p> <p>Bank: Banco Popular Account holder/Beneficiary: Real Federación Española de Gimnasia Address: Ferraz 16 7 derecha, 28008, Madrid, Spain Bank address: Paseo de Recoletos 19, 28004, Madrid, Spain BIC: POPUESMM I.B.A.N.: ES79 0075 1787 0906 0063 3403</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																						
MARKETING MEDIA	<p>FIG advertising and publicity norms must be respected</p> <p>Departamento de Prensa: José Antonio Pérez E-mail: joseantoniopez@rfegimnasia.es Tel : +34 629390948</p> <p>Only journalist and photographers holding and official and valid press card recognized by international press agencies such as the AIPS and official Sport Journalists Associations / National Federations will be accredited.</p> <p>All media representatives (journalist, photographers, TV) must request and accreditation from OC Media Office as soon as possible to have access to the media centre on the competition venue.</p>																						
SOCIAL MEDIA	<p>Web site: http://www.rfegimnasia.es/</p> <p>https://www.facebook.com/Real-Federacion-Espanola-de-Gimnasia-126771720759443/?ref=hl</p> <p>Twitter: https://twitter.com/RFEGimnasia Instagram: RFEGgimnasia</p>																						
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Sincerely Yours,

Madrid 7th December 2015



Jesus Carballo Martínez
President